

		Time and Actions from Notice of Selection	Action Completed
Pre-Award	0 month	Notice of Selection: June 2019	Completed
	0-2 months	RVRC completes required grant award documents and submits them to EPA	Completed
	2 months	EPA works with RVRC to finalize the grant work plan by Jun-Jul 2019	Completed
	2-4 months	RVRC drafts MOU RVRC issues consultant RFP	Completed
	3-4 months	RVRC executes MOU EPA executes grant award	Completed
		Time and Actions from Award/Project Start	
Year 1	0 months	Grant award	Completed
	0-3 months	RFP for contractor procurement is finalized ACRES Training	Completed
	1-4 months	Consultant contract executed and contractor on-board Kick-off meeting held with Contractor, EPA, State and others on the Project Team Plan First Public Meeting Start regular conference call with Project Team	Completed
	4 months	Quarterly Report 1 is due 30 days after 1 st quarter ends Reimbursement Request Submitted ACRES Entries	Completed
	4 – 8 months	Develop QAPP and submit to EPA/State for approval Convene regular conference call meetings with Project Team	Completed
	7 months	Quarterly Report 2 is due 30 days after the 2 nd quarter ends Reimbursement Request Submitted	Completed
	10 months	Quarterly Report 3 is due 30 days after the 3 rd quarter ends Reimbursement Request Submitted.	Completed
	12 months	Submit Federal Financial Report (SF425)	Completed
	Year 2	October 30, 2020	Quarterly Report 4 is due 30 days after the 4 th quarter ends Reimbursement Request Submitted Disadvantaged Business Enterprise (DBE) due with this quarterly report Submit SF-425 (Federal Financial Report)
January 30, 2021		Quarterly Report 5 is due 30 days after the 5 th quarter ends Reimbursement Request Submitted	Completed
April 30, 2021		Quarterly Report 6 is due 30 days after the 6 th quarter ends Reimbursement Request Submitted	Completed
July 30, 2021		Quarterly Report 7 is due 30 days after the 7 th quarter ends Reimbursement Request Submitted	Completed

Ongoing		Participate in regularly scheduled planning/status calls with Project Team Conduct and build on Community Engagement activities Identify financial commitments, developers, etc. Continue to leverage dollars	In progress
Year 3	October 30, 2021	Quarterly Report 8 is due 30 days after the 8 th quarter ends Reimbursement Request Submitted. DBE due with this quarterly report Submit SF-425 (Federal Financial Report) Complete Phase I ESAs	Completed
	January 30, 2022	Quarterly Report 9 is due 30 days after the 9 th quarter ends Reimbursement Request Submitted Complete Phase 1 ESAs	Completed
	April 30, 2022	Quarterly Report 10 is due 30 days after the 10 th quarter ends Reimbursement Request Submitted. Complete Phase 1 ESAs Enter Phase I ESA information in ACRES Submit signed AAI checklist to EPA QAPP Approved Submit Site Eligibility Determination forms to EPA Develop site-specific QAPP and submit to EPA/State for approval	Completed
	July 30, 2022	Quarterly Report 11 is due 30 days after the 11 th quarter ends Reimbursement Request Submitted CEP Submittal for Approval 1 st SSQAPP approved	Completed
	September 30, 2022	Quarterly Report 12 is due 30 days after the 12 th quarter ends (October 30 th) Reimbursement Request Submitted Disadvantaged Business Enterprise (DBE) due with this quarterly report Submit SF-425 (Federal Financial Report) Continue Community Engagement Activities Start Phase II ESAs CEP Anticipated Approval	Scheduled

Ongoing		Participate in regularly scheduled planning/status calls with Project Team Conduct and build on Community Engagement activities Identify financial commitments, developers, etc. Continue to leverage dollars	In progress
Year 4	October 30, 2022	Quarterly Report 13 is due 30 days after the 13 th quarter ends Reimbursement Request Submitted. DBE due with this quarterly report Submit SF-425 (Federal Financial Report)	Scheduled
	January 30, 2023	Quarterly Report 14 is due 30 days after the 14 th quarter ends Reimbursement Request Submitted 1 st Quarter 2023 (October 1 st – January 30 th) Complete Phase I ESAs (approximately 1-2 per quarter) Complete Phase II ESAs (approximately 4-5 per quarter)	Scheduled
	April 30, 2023	Quarterly Report 19 is due 30 days after the 19 th quarter ends Reimbursement Request Submitted. 2 nd Quarter 2023 (February 1 st – April 30 th) Complete Phase I ESAs (approximately 1-2 per quarter) Complete Phase II ESAs (approximately 4-5 per quarter)	Scheduled
	July 30, 2023	Quarterly Report 20 is due 30 days after the 20 th quarter ends Reimbursement Request Submitted 3 rd Quarter 2023 (May 1 st – July 30 th) Complete Phase I ESAs (approximately 1-2 per quarter) Complete Phase II ESAs (approximately 4-5 per quarter)	Scheduled
	September 30, 2023	Make sure all work has been entered in ACRES Prepare and Submit Final Closeout Report. Reconcile accounts; collect remaining invoices for submission; gather deliverables for final close-out report Grant project/budget period closes; no further costs can be incurred after the final date Quarterly Report 21 is due 30 days after 21 st quarter ends; May serve as Final Close-out -Report if all project documentation is complete and ready. If so, then it is due 90 days after the project period ends. DBE report due with this quarterly report. Submit final request for reimbursement with Final FFR (Standard Form 425) All Close-out documentation and final deliverables are due within 90 days project end date.	Scheduled