

Middle Flint WIOA Area 15  
Workforce Development Board (WDB) Meeting  
Thursday March 21, 2019  
River Valley Regional Commission- Conference Room  
12:00 p.m.

**-- Minutes --**

**Members Present**

Janet Teele  
Buddy Guth  
Becky Fitzgibbons  
Willie Patrick  
Norman Graves  
Rhonda Holbrook  
Grady Burrell  
Saleemah Sabree  
Amy Varnum  
Jayson Griffin  
Charles Graddick  
Mathis Wright, Jr.  
Gerald Beckum

**Members Absent**

Barbara Mitchell  
Glenn Morgan  
Dr. John Watford  
John Greene  
Jennifer Morton  
Shonda Blair

**Staff Present**

Janice West  
Tenisha Tookes  
Sarah Walls

**Others Present**

Charlene Moore  
Lillie Ann Winn

The Middle Flint Workforce Development Board (WDB) met on Thursday, March 21, 2019 at the River Valley Regional Commission, Conference Room.

Janet Teele welcomed all and called the meeting to order. Chairperson declared a quorum for the meeting as thirteen (13) members were in attendance.

Janet Teele stated the Minutes from the previous meeting were sent out to members prior to the meeting. WDB Chairperson asked if there were any additions, corrections, or amendments that needed to be made to the Minutes. There were none. Janet Teele requested a motion to approve the minutes as presented. Motion to approve the minutes as presented was made by Gerald Beckum and seconded by Norman Graves. Vote was taken and passed unanimously.

Janice West gave the financial report. Janice stated that Budgets amounts totaled \$1,040,967.00 expended amount total \$567,799 and available balance totaled \$465.638. Janice reported that annual expenditures are at the 55% level as of the February 2019 invoicing period. Janice reported that the economy is better and local unemployment rates are lower than it has been in previous years. An improved local economy impacts WIOA enrollments as there is more employment opportunities are readily available for those seeking employment. Providers are continuing outreach and recruitment efforts to increase the enrollments for services before June 30, 2019. The On-The-Job Training (OJT) activity is struggling due to lack of employer participation with OJT activity.

Janice West gave the PY 18- Quarter 2 WIOA Performance Report. Janice stated that we are currently meeting or exceeding all measures, as of Quarter 2. Janice stated, the time period of exit for Performance Calculation went back to October – December 2017 and April- June 2017. Janice stated that all services are doing well, Overall summary are as follow- Adult 116.0%, Dislocated Worker 58% and Youth 123.0%. The Dislocated Worker performance is lower than normal due to only a few participants in the program cohort. The local area has not experience business closure or major lay-off events which increase the Dislocated Worker participant enrollments.

Tenisha Tookes gave the WIOA activity report. Tenisha stated there is a total of 131 Adults enrolled in services, 3 dislocated workers, 74 Youths for a total of 208 participants receiving services from WIOA. 39 Credentials have been attained. 71 participants have been exited, 62 participants were employed at exit. Wages for adults averaged \$16.35, dislocated worker wages averaged \$18.00 and youth wages averaged \$10.78 Tenisha stated that youths that have exited have started taking jobs at the local YDC making 12.00 per hour or more.

Janice West gave an overview of the PY 2017 State Monitoring visit. Janice reported that the local area had three (3) identified findings for PY 17. We had one (1) fewer findings than the previous PY 16 monitoring. Janice stated that the staff has begun to make the corrective action response (CAR) as required in the report. Janice stated the three (3) findings were as follows; (1). Chief Local Elected Official Board Review- Lack of Provision in By- Laws. (2) EO & Nondiscrimination- Lack of Provisions in Policy and Procedures and (3) Grievance- Lack of Grievance Form. Janice stated, that 2 of the corrective action responses have already been approved by the State. The three findings were considered minor in nature and easily corrected.

Janice reported that 2018 was an update year for the Local/Regional WIOA Plan. Janice stated that Regional Plans are done every 4 years with updates occurring after year 2. Staff have updated the WIOA Plan and submitted it to the State office by the designated deadline. The State office staff will review the updated plan and either approve the Plan or identify amendments that are needed.

Janice gave a report on Georgia House Bill (HB 123) in which proposes to move the WIOA State Administrator from the Technical College System of Georgia (TCSG) Workforce Division to the Georgia Department of Labor (GDOL). Janice stated that WIOA State Administrator moved from Georgia Department of Economic Development Workforce Division to TCSG on July 1, 2018. Since 2012 WIOA State Administrator has changed three (3) times to various State agencies. Janice stated that Georgia Department of Labor (GDOL) served as the CETA/JTPA/WIA/WIOA State Fiscal Agent and Administrative Entity from the 1970's – 2012. Janice stated HB 123 has not passed legislation at this time and Board will be kept updated on any changes that occur.

Janet asked, if there were any other business for the Board.

With no further business for the Board, the meeting was adjourned.

Compiled By:

Tenisha Tookes